**Epsom Girls Grammar School Job Opportunity**

| **Position** | **Teacher of English Fixed Term** | | | | |
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| **Advert approved**  **by the Principal** |  | **Changes required** |  | | |
| **Advertisement date:** |  | **Position Type** | Teaching Staff | **Re-advertised:** | Yes |
| **Suitable for Beginning Teachers** | Yes  Certificated Teacher | | **Place of Advertisement** | Ed Gazette and School Website | |
| **HR Approval** | Yes | | **Closing Date**: | 26/10/2023 16:00:00 | |
| **Submitted By** | mheywood@apps.eggs.school.nz | | | | |

| **Position Details** | | | |
| --- | --- | --- | --- |
| **Hours** |  | **Part Time (teacher)**  **Part Time (support)** | Full Time |
| **Position Type:** | Teaching Staff  Full Time    Certificated Teacher | **Reason (if not permanent):** | Teacher Release Hours - another staff member is released to work on a project or time defined role  undefined |
| **Allowances:** | NA | | |
| **Start Date:** | 28/01/2024 | **End Date:** | 27/01/2025 |
| **Description for Advertisement** | An exciting opportunity is available for an outstanding English teacher to join our team. Supporting subjects could be an advantage.  Familiarity with the NZ Curriculum and a passion for raising individual student achievement are essential. We offer a well-resourced and supportive school environment.. | | |
| **Person Specification** | https://drive.google.com/open?id=15IyBq8Rl6VWUZwAwAHrLrP4ihOei8zmg | | |
| **Learning Area** | English | | |
| **Other information** |  | | |

| **Person to direct Job queries to** | Learning Area Director |
| --- | --- |
| **Interview Panel** | DP - Michele Heywood, English - Mereana McKenzie-Downey |

**Applicant List**

| Name | AF | CL | CV | Visa | Registration | Comments | Shortlisted? |
| --- | --- | --- | --- | --- | --- | --- | --- |
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**Interview Schedule:**

|  | **Applicant** | **Day and Date** | **Time** |
| --- | --- | --- | --- |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

**Interview Questions:**

**Name:**

| **Strengths/Positives** | **Hesitations/Areas for Development** |
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**Name:**

| **Strengths/Positives** | **Hesitations/Areas for Development** |
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**Name:**

| **Strengths/Positives** | **Hesitations/Areas for Development** |
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**Name:**

| **Strengths/Positives** | **Hesitations/Areas for Development** |
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**Referee Checks**

Candidate:

|  | Referee 1 | Referee 2 | Referee 3 |
| --- | --- | --- | --- |
| Questions/Comments |  |  |  |
| *Is this person suitable for working with children?* |  |  |  |
| *Would you employ this person again?* |  |  |  |

Candidate:

|  | Referee 1 | Referee 2 | Referee 3 |
| --- | --- | --- | --- |
| Questions/Comments |  |  |  |
| *Is this person suitable for working with children?* |  |  |  |
| *Would you employ this person again?* |  |  |  |

Candidate:

|  | Referee 1 | Referee 2 | Referee 3 |
| --- | --- | --- | --- |
| Questions/Comments |  |  |  |
| *Is this person suitable for working with children?* |  |  |  |
| *Would you employ this person again?* |  |  |  |

**Successful Applicant:**