



# Epsom Girls Grammar School Learning Centre

## Epsom Girls Grammar School Vision and Values

*Vision: Enabling students to be confident, active, resilient learners*

*Epsom Girls Grammar School Te Kura Tuarua o Ngā Taitamāhine o Maungawhau is committed to the principles of Te Tiriti o Waitangi and the New Zealand Curriculum. Learning is founded on traditions of whānaungatanga, service and commitment to high quality education. Ākonga are empowered to be open to change, culturally responsive and reflective.*

*Values: Courage, compassion, curiosity, community*

**Position:** Part time Teacher Aide/ Kaiawhina  
Being a fluent speaker of Arabic would be an advantage  
20 hours per week, term time only

**Responsible to:** LAD – Learning Centre

**Direct involvement with:** Learning Centre students and staff

**Primary responsibility:** To contribute to the development of a learning environment in which the aims of the Learning at EGGS Statement may be achieved within the specific context of the Learning Centre

### Key Tasks

- Assist in the provision of a positive, safe and stimulating learning environment for identified students with diverse learning, self-care and behavioural needs.
- Follow classroom programmes prepared by the class teacher and/or Learning Centre.
- Communicate with the classroom teacher, LAD Learning Centre about student's progress reports on students that are supported in the classroom.
- Contribute to the monitoring of identified students' daily progress within their learning environment.
- Support the use of agreed learning and/or behaviour management strategies to support student outcomes such as the Individual Education Plan process (IEP)
- Participate in the school wide Professional Growth Cycle process.
- Attend Learning Centre meetings and professional development where appropriate
- Support Refugee students in our Homework Centre.

### The successful applicant should:

- Demonstrate ability to practise collaboratively as a team member and support classroom teachers effectively.
- Have effective communication and organisational skills.
- Be able to maintain confidentiality.
- Be able to demonstrate flexibility within the role and as a team member.
- Be motivated to develop professional development in special needs education.
- Be computer literate and confident to learn new computer skills.
- Have effective problem solving skills.
- Use restorative approaches
- Demonstrate an understanding of the principles of Te Tiriti o Waitangi