

Epsom Girls Grammar School Vision and Values

Vision: Enabling ākonga to be confident, resilient and agentic

Epsom Girls Grammar School Te Kura Tuarua o Ngā Taitamāhine o Maungawhau is committed to the principles of Te Tiriti o Waitangi and the New Zealand Curriculum. Learning is founded on traditions of whānaungatanga, service and commitment to high quality education. Ākonga are empowered to be open to change, culturally responsive and reflective.

Values: Courage, compassion, curiosity, community

Position:	Sports Co-ordinator Permanent part-time position (20 hours a week) Term time only plus 1 week in each of April, July, and October school holiday breaks
Responsible to:	Director of Sport and Deputy Principal
Direct involvement with:	Director of Sport, Sports Coordinator, PE Staff, TIC sport, coaches, students involved in sport, support staff including the property manager
Primary responsibility:	To contribute to the development of a co-curricular learning environment in which the aims of the Learning at EGGGS Statement may be achieved within the specific context of Sport

Key Tasks: Assisting with administrative tasks generated by the large numbers of teams entered in a large number of codes in interschool sport, including EOTC and RAM forms for sporting activities. Working with teachers in charge of codes to help ensure the smooth running of sport within the school. Coordination and oversight of particular sporting codes. Managing the fitness centre.

Key Skills: A passion for sport with strong teamwork and communication skills and a willingness to contribute effectively to the Sports team in order to provide students with excellent sports experiences

The successful applicant should be:

- Demonstrate an understanding of, and commitment to Te Tiriti o Waitangi
- Understand and use restorative principles to maintain positive relationships with students, parents, teachers, coaches, and managers
- Passionate about sport
- Competent in Microsoft Office and Google Drive
- Experienced in setting and following budgets
- Organised and possess good time management skills
- Experienced in coordinating big events (Athletics Day, Sports Dinner, etc)
- Able to work as part of a team and communicate effectively with a variety of audiences
- Self-starting and take initiative