

# EPSOM GIRLS GRAMMAR SCHOOL

## JOB DESCRIPTION

**POSITION:** Tutor

**NAME:**

**TENURE:** Term time only

**RESPONSIBLE TO:** Director of Boarding

**FUNCTIONAL RELATIONSHIPS WITH:** Epsom House staff and students

Key performance Areas	Expected outcomes and performance indicators	Comments on performance
1. General Tasks	<ul style="list-style-type: none"><li>• To help with homework and exam preparation.</li><li>• To assist in developing a positive study environment.</li><li>• To utilize specialist knowledge in order to assist students with their learning.</li><li>• To help students who are experiencing subject difficulties.</li><li>• To assist individuals or small groups as required</li></ul>	<p>The students are supported and regularly helped with their homework and general study</p> <p>That homework and exam preparation is carried out</p> <p>That every attempt is made to establish a positive learning environment</p>

Date of Job Description: February 2020