



Epsom Girls Grammar School Old Girls Association (Inc)

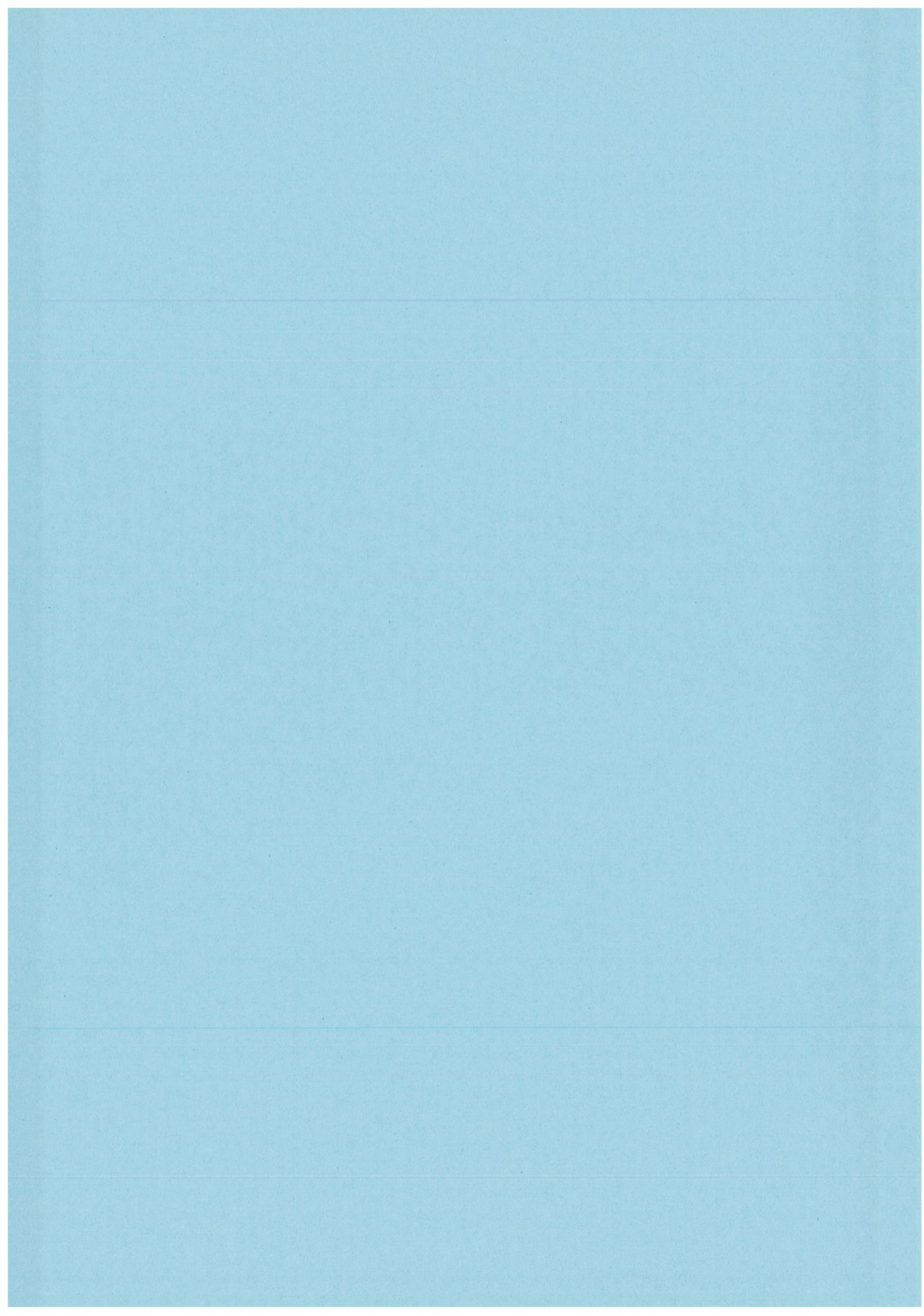
Minutes of 95th Annual General Meeting

DATE	Monday 13 June. 7pm
PRESENT	Julie Goodyer, Mary Hall, Sally Blyth, Tric Milner, Fiona Cottam, Rosemary Bellamy, Rosemary Brock, Lynley Banbury-Sheweiry, Rachael Banbury, Ehlin Young, Mark Rakich, Irene Byrne, Virginia Bishop, Penny Jane Wilson, Annette Skinner, Mary Dunkley, Diana Mabin, Carolyn Guthrie, Gae Griffiths, Maria de Jong, Katharine Collins, Elaine Rutherford, Lorraine Pound, Gay Bates, Madeline Gunn, Chris Barnes, Leila Corban, Isabella Tedcastle, Wendy Dyke, Neville Ryan (by phone).
APOLOGIES	Kathryn Seagrave, Marion Fell, Christine Crooks Nee Monteith, Joan Brock, Gay Roberts, Jill Mandeno, Kathrine Fraser, Patricia Maud, Winifred Sheffield, Robyn Bridgman, Jeanette Thorne, Julie Rose, Jenny Woods, Debbie Tonks, Erica Hailstone, Margaret Bendall, Brenda Perry, Rebekah Maddock, Christine Black, Jan Martin, Ros Morris, Michele Stanton, Frances Loo, Peter Thompson, Gerald Young, Glenys McBain, Carol Caulfield, Bridgette Sullivan-Taylor, Nicola Rennie, Donna Corse-Scott, Louise? (verbal apology at meeting)

AGENDA ITEM:	MINUTES:
	<ul style="list-style-type: none"> Welcome - Sally Blyth
Minutes of Previous Meeting (94th AGM)	<ul style="list-style-type: none"> Held Monday 08 June 2015. Read by Virginia Bishop Accepted as correct: Moved Virginia Bishop, Seconded Mary Hall Passed
Matters Arising	<ul style="list-style-type: none"> None
Correspondence In/Out	<ul style="list-style-type: none"> Email correspondence relating to AGM comprised RSVP or apology emails Moved that correspondence be accepted as tabled: Moved Julie Goodyer, Seconded Ro Bellamy Passed
Treasurer's Report	<ul style="list-style-type: none"> Treasurer's report read by Julie Goodyer Attached as Annexure A Moved that the Treasurer's report be accepted Julie Goodyer; Seconded Gay Bates Passed Silver Road Club badges presented to: Isabella Tedcastle, Kathleen Wilson (nee Potter), Pam Lovich (latter two to be posted)
Archivist's Report	<ul style="list-style-type: none"> Ro Bellamy read Archivist's report on behalf of Christine Black Attached as Annexure B Moved that the Archivist's report be accepted Ro Bellamy; Seconded Lynley Banbury-Sheweiry Passed
Principal's Report	<ul style="list-style-type: none"> Principal Lorraine Pound read the Principal's report Attached as Annexure C Moved that the Principal's report be accepted Lorraine Pound: Seconded Fiona Cottam Passed

Co-Presidents' Report	<ul style="list-style-type: none"> • Sally Blyth read the President's report on behalf of Co-presidents Sally Blyth and Kathryn Seagrave • Attached as Annexure D • Move President's report accepted Sally Blyth: Seconded Gay Bates • Passed
Election of Officers and committee	<ul style="list-style-type: none"> • Sally Blyth and Lynley Banbury-Sheweiry - Co-Presidents; Julie Goodyer – Secretary/Treasurer; Patricia Milner – Staff Representative; Rachael Banbury – Student Representative; Fiona Cottam; Rosemary Bellamy; Mary Hall; Margi Leech; Donna Corse-Scott; Virginia Bishop; Katharine Collins; Bridgette Sullivan-taylor • Moved that all nominations for the Officers and Committee be accepted Julie Goodyer: Seconded Fiona Cottam • Passed
Honorary Memberships	<ul style="list-style-type: none"> • Madeline Gunn – citation read by Fiona Cottam • Mark Rakich – citation read by Julie Goodyer • Flowers and certificates presented
Approval of budget for next financial year	<ul style="list-style-type: none"> • 2017 Budget presented by Julie Goodyer • Attached as Annexure E • Mary Dunkley again raised a query regarding increasing the amount set aside for Archives and proposed that this increases from \$3,000 to \$3,300. Julie Goodyer advised that the Committee is awaiting an updated Archives budget for Centenary costs. Acknowledged and agreed this would be reviewed • Moved that the 2017 Budget be accepted Julie Goodyer; Seconded Chris Barnes • Passed
Appointment of Accountants to Review Financial Statements	<ul style="list-style-type: none"> • Moved that Crowe Horwath Accountants be appointed to review (or audit) the Annual Financial Statement and Statement of Service performance of the Association for the 2016/2017 year. • Moved that for the 2016/2017 financial year Crowe Horwath be requested to audit the Annual Financial Statements and Statement of Service Performance as the 2016/2017 accounts are likely to be more complex because of the Centenary. • Moved that the above motions be passed Julie Goodyer: Seconded Lynley Banbury-Sheweiry • Passed
General Business	<ul style="list-style-type: none"> • Ro Bellamy acknowledged the sponsorship from Compass for the Epsom Hostel Scholarship. As one of those who interview the Hostel Scholarship applicants she noted that applications for the scholarship have dropped off in recent years with there only being two applicants this year (applicant must have a strong Old Girl connection to the School). RB encouraged the OGA Committee to spread the word about the Scholarship to encourage daughters of Old Girls outside Auckland to apply to come to the School. • Ro Bellamy was presented with a Past President's badge for her term as President from 2007 – 2010 and thanked for her efforts for the OGA and for still being on the Committee • The meeting also acknowledged Ro Bellamy's overseeing of the garden work in readiness for the Centenary • Question asked about 100 Wonderful Women list: Tric Milner clarified that this is a project led by a group of Year 12 students. The list not yet finalised. Categories are - Arts and Culture, Sports, Learning, and Community
Meeting Concluded	8.32 pm

Next meeting: 96th AGM will be held in the Year of the School's Centenary on Monday 12 June 2017 - 6.30 pm arrival for a 7 pm start



Annexure A

Treasurer's Report EGGG OGA 2016 AGM

The OGA held a number of functions in the financial year from 1 April 2015 to 31 March 2016.

These included:

- Our Annual Morning Tea and 1945 and 1955 luncheon reunion
- The four Scriptor Series events held in the Raye Freedman Arts Centre
- Graduation Dinner at Ellerslie Event Centre in December
- There were also decade reunions for 1965 and 1975

The Graduation Dinner was a well-attended and successful event and we again made just over \$8000 profit on ticket sales after expenses. We presented 3 Graduation Scholarships of \$600 each at the dinner.

Memorabilia sales have continued to be a good source of income at approximately \$2,300 this year which is slightly down from the \$3000 worth sold in the previous financial year.

We continue to donate over \$4000 towards School prizes including our Old Girls Association Service Awards for the junior school tutor group leaders. The amount for these awards varies each year depending on the number of tutor groups.

This financial year we have secured sponsorship from the Epsom House caterer Compass Group for the OGA Hostel Scholarship. The sponsorship is for up to 7 years. This means we do not need to pay the \$2,500 for the Hostel Scholarship from the Scholarship capital fund of approximately \$26,000 and any interest earned. We have therefore decided to invest this fund long-term in the Epsom Girls Grammar School Foundation's Forsyth Barr fund. The Foundation will act as a bare trustee for the OGA in facilitating this investment.

We again contributed \$3000 last year to the School towards the cost of running the EGGG Archives. We are currently investigating whether a larger donation should be made by the OGA this year given the additional costs that will be incurred by Archives in preparing for the Centenary.

While on the topic of the Centenary, many on the OGA committee are also involved on the Centenary Committee. The OGA committee made a commitment to pay \$2000 per annum for the five years from 2012 to 2016 as seed funding for the Centenary in 2017. The Committee paid this amount to the School in one sum of \$10,000 in February 2016. This was paid from the 90th Jubilee Term Deposit Fund which was set aside for this purpose. The School is managing all the Centenary accounts. This takes a burden off the OGA in terms of financial responsibility for event deposits and handling ticket sales. All bookings such as for the Langham Dinner venue are made in the name of the school and accounts issued to the School. In the event that there is any profit made on the Centenary, then this will first be applied to refunding the seed funding contributed by the key stakeholders.

The Committee also made a donation of \$10,000 to the School in February to be applied towards upgrading the grounds for the Centenary. Ro Bellamy is leading this initiative. Since making this donation it has been brought to our attention that the Board had already set aside funding for this purpose so we are currently exploring whether the donation should be returned or whether we re-allocate all or part of it to another Centenary related purpose.

Last year we ran a successful Scriptor Series both as a fundraiser and as a way to facilitate smaller but more frequent gatherings of the Epsom community including Old Girls. The 2015 series raised approximately

\$3,500 after expenses towards our fundraising income. We have our next event on 22 June and urge you to support this year's series.

We now have 10 Old Girls signed up to our Silver Road Donors Club. These generous Old Girls are for-going the cost of a coffee per week and donating a monthly amount of at least \$10. Most have now been running for 12 months and have received their limited edition Silver Road Club badges. These badges are presented to anyone who continues their Silver Road Club donations for 12 months or makes donations of \$120 or more per annum.

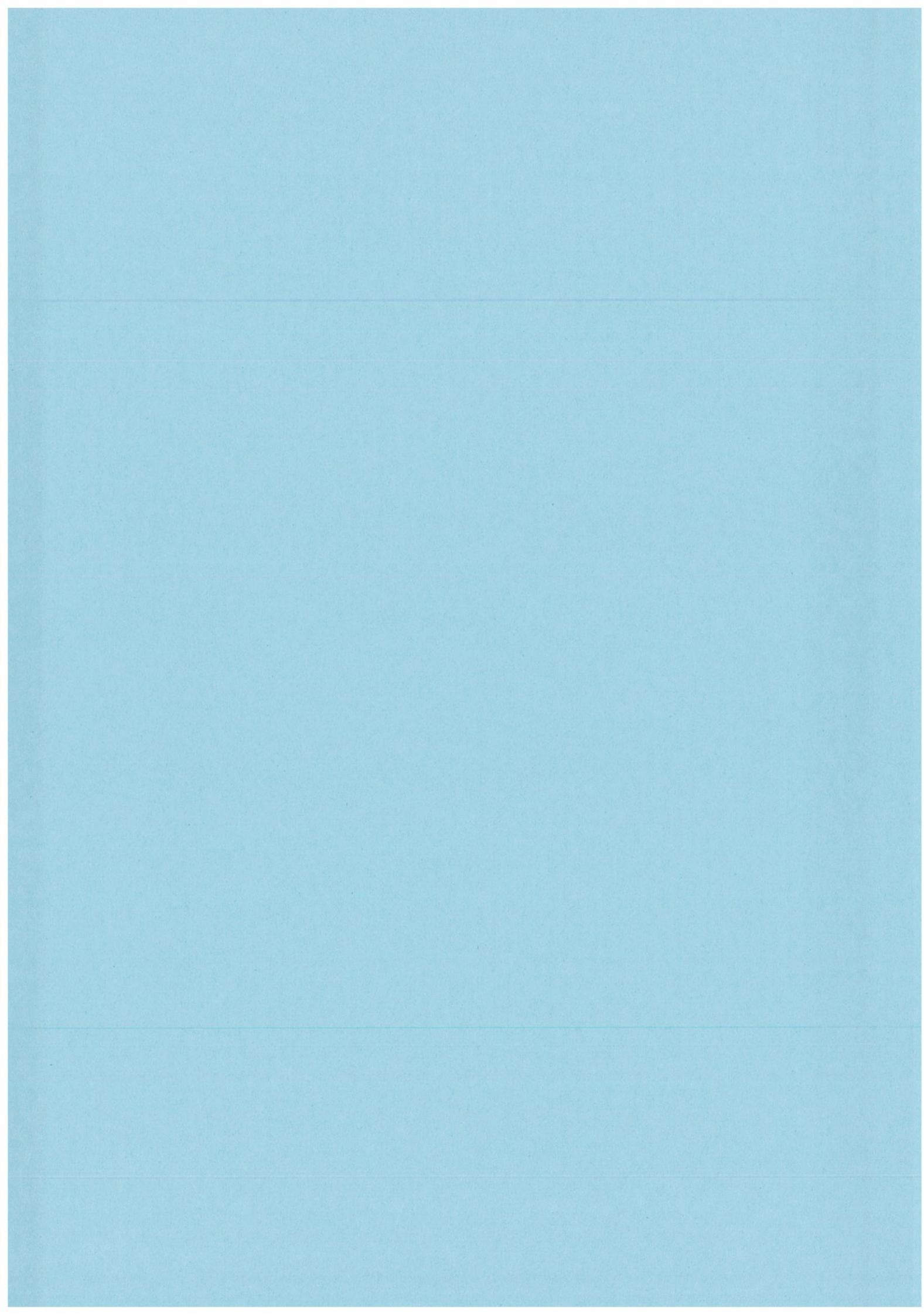
Since the last AGM I have taken on the role of Treasurer from our former Treasurer Helen Trainer. She has continued to assist me when I have any queries. Helen also helped with our trial balance before we sent our Statement of Service Performance to our reviewers Crowe Horwath. The review costs have increased substantially this year to \$1,900 plus GST but the assistance from Crowe Horwath has been most helpful. You will see that the Financial Statements are in the new format required by the External Reporting Board (XRB) for financial reporting for Charities commencing for the Year Ending 31 March 2016. This year we are only required to report our actual performance but next year will we also need to complete the budget for the current year and the previous year's figures.

If anyone would like to talk to me about assisting with the OGA's financial matters even just by preparing the inwards and outwards cash book each month and producing the monthly accounts, or if you would be interested in taking over the Treasurer's role see me after the meeting.

I move that the Financial Statements and Statement of Service Performance for the year ended 31 March 2016 as reviewed by Crowe Horwath is accepted.

Moved Julie Goodyer

Seconded Gay Bates



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Performance Report

For the year ended:
31 March 2016

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INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the Committee of Epsom Girls Grammar School Old Girls Association Incorporated

Report on the Performance Report

We have reviewed the accompanying performance report of Epsom Girls Grammar School Old Girls Association Incorporated, which comprises the entity information, statement of service performance, the statement of receipts and payments for the year ended 31 March 2016, and the statement of resources and commitments as at 31 March 2016, and the statement of significant accounting policies and other explanatory information.

Committee's Responsibility for the Performance Report

The Committee are responsible on behalf of the entity for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of receipts and payments, statement of resources and commitments, statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting – Cash (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and

- (c) for such internal control as the Committee determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the performance report. We conducted our review of the statement of receipts and payments, statement of resources and commitments, statement of accounting policies and notes to the performance report in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400 (Revised), Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity, and the review of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Those standards require us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, is not prepared in all material respects in accordance with the Public Benefit Entity Simple Format Reporting – Cash (Not-For-Profit). Those standards also require that we comply with ethical requirements.

A review of the performance report in accordance with ISRE (NZ) 2400 (Revised) and ISAE (NZ) 3000 (Revised) is a limited assurance engagement. We will perform procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluate the evidence obtained. The procedures selected depend on our judgement, including the areas identified where a material misstatement is likely to arise and includes performing procedures to obtain evidence and evaluating whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand) and ISAE (NZ) 3000 (Revised). Accordingly, we do not express an audit opinion on the performance report.

Our firm provides accounting services to Epsom Girls Grammar School Old Girls Association Incorporated. The firm has no other relationship with, or interests in, Epsom Girls Grammar School Old Girls Association Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are not suitable;
- b) that the performance report on pages 3 to 13 does not present fairly, in all material respects;
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the resources and commitments of Epsom Girls Grammar School Old Girls Association Incorporated as at 31 March 2016 and its receipts and payments for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Cash (Not-For-Profit).



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2016

Legal Name of Entity:	EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED
Other Name of Entity:	EGGS OGA
Type of Entity and Legal Basis:	Incorporated Society and Registered Charity
Registration Number:	CC No: 46247

Entity's Purpose or Mission:

The objects of EGGS OGA are:

- (a) to promote the interests of the School;
- (b) to keep Alumni in touch with, and maintain their interest in the School;
- (c) to secure the co-operation of Alumni in furthering the interests of the School including by providing role models and mentors;
- (d) to benefit and support the advancement of education and achievement of students at the School including the offer of scholarships and prizes for proficiency in all fields and by any other means;
- (e) to benefit and support the School Community. In carrying out the above objects the Association intends to fulfil a 'charitable purpose' in accordance with the meaning of this phrase in section 5 of the Charities Act 2005 and shall in all activities provide a public benefit.

Entity Structure:

Membership of the Association is either by Ordinary Membership or by Honorary Membership.

Ordinary Membership is for any person who has been a student or member of the staff at Epsom Girls Grammar School. The rules in the Constitution in no way prejudice or alter the position of any person who has become a Member, Associate Member, Patron or Honorary Life Member of the Association prior to 14 June 2010.

Honorary Membership is created as follows: The Annual General Meeting or any Special General meeting convened for that purpose may on the recommendation of the Committee award Honorary Membership to any Member or other person whom it wishes to distinguish for their services to the School, Association or in a related field, and who is willing to accept the honour. An Honorary Member has the same rights as an ordinary Member.

Management of the Association: The Association is administered and managed by a Committee and Officers. From the end of each Annual General Meeting (AGM) until the end of the next, the Association is administered and managed by the Committee elected at the AGM of the Association. The Committee has full executive powers to carry out the objects of the Association subject to the Rules in the Constitution and the resolution of any General Meeting. The Committee may exercise all the Association's powers other than those required by statute or the Rules to be exercised by the Association in General Meeting.

The Committee comprises 10 members including the Offices of President, Treasurer and Secretary. Officers and members of the Committee are elected at the AGM and hold office until the next AGM in accordance with the provisions set out in the Constitution. The Committee requests the School to appoint a current staff member as a liaison person to attend Committee meetings. The Committee can set up sub-committees of one or more Members and any other person(s) for any purpose relating to the conduct of the affairs of the Association so as to further its objects. All Officers and Committee Members are volunteers.



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2016

Main Sources of the Entity's Cash and Resources:

The running expenses and activities of the Association are generally funded by donations and charges made for specific events that are held to cover costs and generate a small amount of surplus income.

The Association also sells a small range of memorabilia to fundraise for its activities.

Other types of fundraising include running raffles and silent auctions at events, collecting pink bag recycled clothing and promoting the sale of EGG plaques to be displayed in the School's new Sports Centre to raise funds for that project.

The Association also earns some interest income on Bank Term Deposits that support Scholarships or are held for expenses likely to be incurred by the Association for the School's Centenary in 2017.

Main Methods Used by the Entity to Raise Funds:

(1) By the creation of a Silver Road Club where Members who set up an automatic payment of donations of \$10 or more per month to the Association and keep this running for 12 months or more receive a Silver Road Club badge to wear at the Centenary. The badge is presented at an AGM.

(2) The running of a Scriptor series of presentations in 2015 by authors of new books in the Raye Freedman Arts Centre at the School to bring the Epsom community into the School and raise funds from ticket sales.

(3) Holding a Graduation Dinner for Year 13 Leavers and their Parents in December each year which makes a profit on ticket sales after expenses.

(4) Sale of Memorabilia items throughout the year at functions and events.

(5) General donations from Members when we requested from time to time in our newsletter issued three times a year.

Entity's Reliance on Volunteers and Donated Goods or Services:

The Association relies wholly on volunteers to carry out its functions and fulfil its objects. The Committee members and officers (and some past committee members) volunteer their time to attend committee meetings which are held every two months to plan for and organise the Association's regular functions and fundraising activities such as the Annual Morning Tea and School tours, decade reunions, Scriptor events, Founders Awards, Annual General Meeting, Annual Dinner or cocktail function (in the years when this is held) and Graduation Dinner.

An officer (usually one of the Co-Presidents) attends the two monthly Epsom Girls Grammar School Foundation meetings at the School as an observer to keep in touch with the School. Officers and/or Committee members attend (and sometime speak at) School functions representing the Association such as at School prize givings, special School assemblies, official School functions such as the recent opening of the Joyce Fisher Sports Centre, as well as at functions held by the Association's branches in Franklin and Tauranga.

Members of the Committee are also involved on the School's Centenary Committee helping to organise the School's Centenary celebrations in 2017.



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2016

Additional Information

The Association has provided support to the Epsom Girls Grammar School's Capital Campaign to raise funds for the Joyce Fisher Sports Centre which is the main building project for the School's Centenary in 2017. This has involved an Officer and other Old Girls being members of the Capital Campaign Committee for this project and the promotion of a fundraising project to sell EGG Plaques to Old Girls to have their name displayed in the new Joyce Fisher Sports Centre in perpetuity for the Centenary in 2017. This fundraising project has been run through the EGGGS Foundation and is therefore not reflected in the Association's fundraising. This has impacted on the level of donations made by Members directly to the Association but which have otherwise benefited the School.

Contact details

Physical Address:	c/- Epsom Girls Grammar School, Silver Road, Epsom, Auckland, 1023
Postal Address:	P.O.Box 26 276, Epsom, Auckland 1344
Phone/Fax:	Answer Phone in EGGGS OGA Office in Archives Room at School 970 6762; Secretary 027 296 5294.
Email/Website:	oga@eggs.school.nz; OGA tab on www.eggs.school.nz
	https://www.facebook.com/EGGSOGA ; Linked In: "Epsom Girls' Grammar Alumnae - Old Girls"
	https://twitter.com/EGGSOldGirls



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Statement of Service Performance

"What did we do?"

For the year ended
31 March 2016

Description of the Entity's Outcomes:

During the year ended 31 March 2016 Financial Year the Association ran a series of 4 Scriptor evening events for the wider Epsom Community to raise funds to support its regular prize and scholarship donations to the School. It also awarded 3 Founders Awards to high achieving past students and brought these women back into the School to speak to the current students at a special assembly. It financially supported the continued provision of the School Archivist who is herself an Old Girl. An Annual Morning Tea and Decade Reunions for 1945, 1955, 1965, and 1975 third formers were held or those year groups were supported to hold these. A Graduation Dinner was held for the 2015 Year 13 Leavers. A donation and the provision of seed funding was made to the School for the Centenary preparations. Committee members and other Old Girls have also spent time attending Centenary Committee meetings in preparation for the Centenary.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual	Budget	Actual
	This Year	This Year	Last Year
Donation and seed funding provision to Epsom Girls Grammar School for the Centenary	\$20,000		
Donation for EGGS Archivist's expenses	\$3,000		
Donation towards EGGS School prizes and year 9 and 10 Service Awards for 2015 prizegiving	\$4,360		
3 Graduation Dinner Scholarships awarded at \$600 each (2 awarded and 1 carried forward)	\$1,200		
Hostel Scholarship of \$2,500 towards fees (awarded to a 2016 year 9 hostel student). The OGA has currently secured sponsorship to cover the cost of this scholarship from Compass Group, the Epsom House Hostel Caterers.	Nil as sponsored		
Annual Morning Tea and School Tours followed by 70 years on and 60 years on Luncheon	One held		
Scriptor Series Events	Four held		
Founders Awards Assembly - three recipients	One held		
Annual General Meeting - two Honorary Memberships awarded	One held		
Newsletters	Three Published		
Social Media - Linked In, Facebook page and EGGS Centenary page updated weekly and OGA Website Tab on School website updated after each newsletter is published	Social Media		
Graduation Gala Dinner	One held		
50 years on and 40 years on Reunions	One each held		



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Statement of Service Performance

"What did we do?"

For the year ended
31 March 2016

Additional Information:

Feedback from 2015 Founders Award Recipients - "It was an honour to meet members of the OGA and to speak to the assembly. And I sincerely hope the girls got something out of what I had to say. I felt that I could have spent the rest of the day in discussion not only with the seniors who came by but others who might have wanted to join in. Thank you again for a lovely day and for the opportunity it gave me to feel re-connected. All the best to you and the OGA". Dr Ngapare Hopa – 2015 Founders Award Recipient.

"Thank you so much for today Kathryn, it was very exciting and humbling to be beside Louise and Ngapere, and in front of the whole school. I so enjoyed you and Karen Smith today, and all the girls from EGGG." Rima Te Wiata – 2015 Founders Award Recipient.

"A huge thank you to you and your wonderful OGA team for the marvellous event this morning. I feel so privileged and honoured to have been chosen as a 2015 Founder. Thank you for all the hard work that went into the preparation for today to ensure that everything went so smoothly. I am most grateful to you Kathryn. And a big thank you to the year 13 girls who introduced and hosted us today." Prof Louise Nicholson – 2015 Founders Award Recipient.



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"

For the year ended:

31 March 2016

	Notes	Actual This Year \$	Budget This Year \$	Actual Last Year \$
Operating Receipts				
Fundraising receipts	2	62,017		
Grants and donations	2	3,172		
Interest, dividends and other investment income receipts	2	2,597		
Total Operating Receipts		67,786	-	-
Operating Payments				
Payments related to fundraising	3	46,568		
Payments related to providing goods or services	3	2,355		
Grants and donations paid	3	29,740		
Total Operating Payments		78,663	-	-
Operating Surplus or (Deficit)		(10,877)	-	-
Increase/(Decrease) in Bank Accounts and Cash		(10,877)	-	-
Bank accounts and cash at the beginning of the financial year		61,059		
Bank Accounts and Cash at the End of the Financial Year		50,182	-	61,059
Represented by:				
Cheque account(s)		1,482		
Savings account(s)		17,106		
Term Deposit account(s)		31,594		
Total Bank Accounts and Cash at the End of the Financial Year		50,182	-	-



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Statement of Resources and Commitments

"what the entity owns?" and "what the entity owes?"


As at

31 March 2016


SCHEDULE OF RESOURCES		This Year \$	Last Year \$
Bank Accounts and Cash (from Statement of Receipts and Payments)		50,182	-
Money Owed to the Entity			
Description		Amount	
Interest receivable		294	
Prepayments		500	
Seed Funding for Centenary to be repaid from profits on Centenary		10,000	
Other Resources			
Description and Source of Value		Cost or Current Value	Cost or Current Value
Computers		64	

SCHEDULE OF COMMITMENTS		This Year \$	Last Year \$
Money Payable by the Entity			
Description		Amount	Amount
Accruals		1,600	

The Performance Report has been authorised by the Committee



 President



 Treasurer

9/6/2016
Date

9/6/2016
Date



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Notes to the Performance Report

For the year ended
31 March 2016

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation

EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Notes to the Performance Report

For the year ended
31 March 2016

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	This Year \$	Last Year \$
Fundraising receipts	Graduation Dinner	49,702	
	Graduation Rings	2,565	
	Morning Tea and Reunion	997	
	Memorabilia Sales	2,366	
	Scriptor Series Functions	6,387	
	Total		62,017
Receipt Item	Analysis	This Year \$	Last Year \$
Grants and donations	Donations	2,812	
	Foundation Sports Centre Donations	360	
	Total		3,172
Receipt Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment	Interest	2,597	
	Total		2,597
Receipt Total		67,786	-



EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Notes to the Performance Report

For the year ended
31 March 2016

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to fundraising	Graduation Dinner	39,377	
	Graduation Rings	2,427	
	Scriptor Series	2,833	
	Morning Tea and Reunion Lunch	921	
	Memorabilia	1,010	
	Total		46,568

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to providing goods or services	Audit Expense	1,507	
	Bank Fees	110	
	Secretarial Expenses	381	
	Annual Return	51	
	Newsletter Production Costs	306	
	Total		2,355

Payment Item	Analysis	This Year \$	Last Year \$
Grants and donations paid	EGGS Archives	3,000	
	EGGS School Prizes	4,360	
	Year 13 Graduation Scholarships	1,200	
	EGGS Centenary Gardens Donation	10,000	
	Student Uniform	355	
	EGGS Seed funding for Centenary	10,000	
	Sport Centre Plaque (Bay of Plenty Branch)	360	
	Founders Awards	465	
Total		29,740	-

Total Payments		78,663	-
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EPSOM GIRLS GRAMMAR SCHOOL OLD GIRLS ASSOCIATION INCORPORATED

Notes to the Accounts

For the year ended
31 March 2016

Note 4 : Additional Notes to the Accounts

1. Commitments of Capital Expenditure

There were no capital commitments at balance date (2015: nil)

2. Contingent Assets

There were no contingent assets at balance date (2015: nil)

3. Contingent Liabilities

There were no contingent liabilities at balance date (2015: nil)

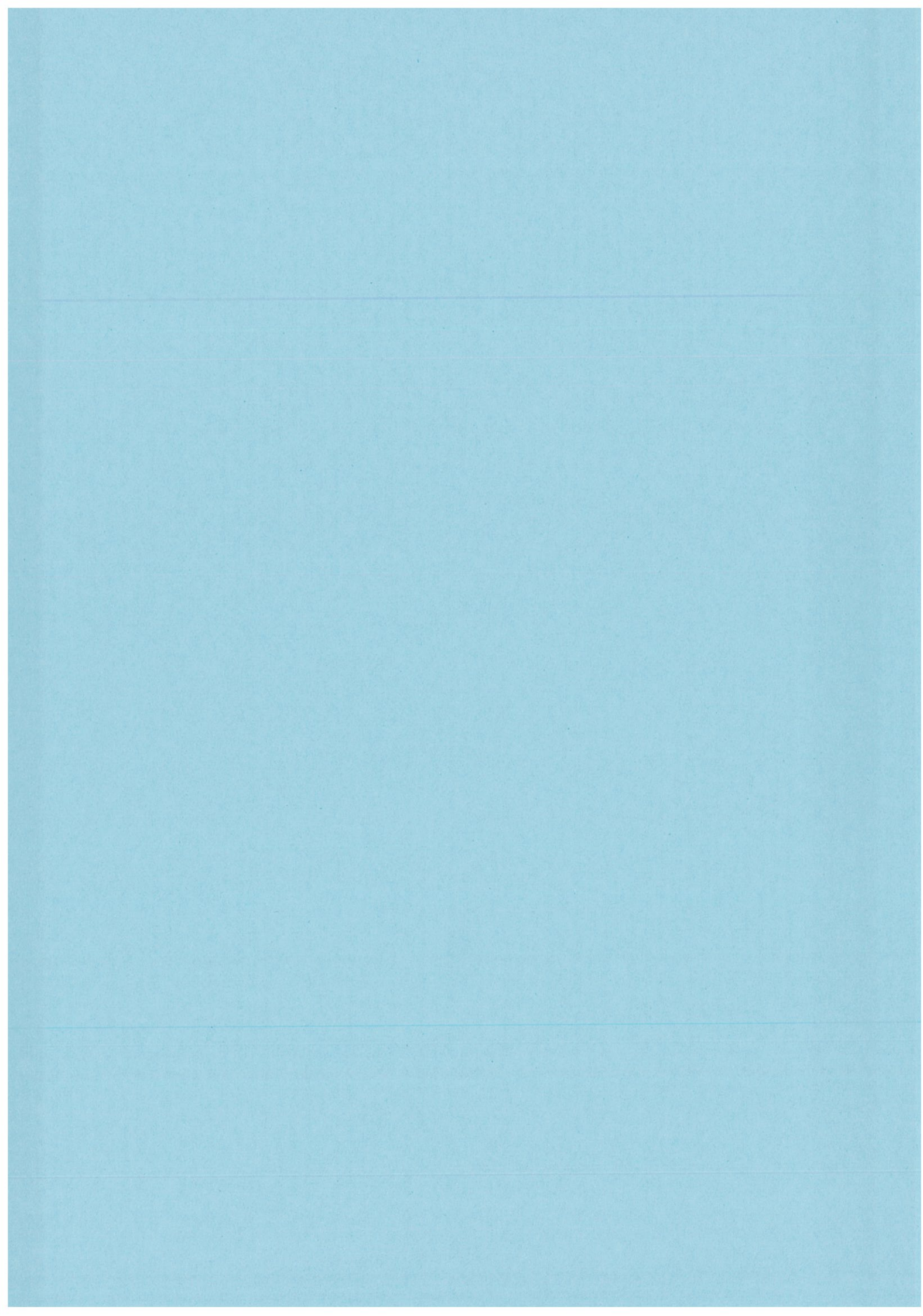
4. Related Parties

There were no related party transactions for the 12 months ended 31 March 2016 (2015: nil)

5. Subsequent Events

There were no significant post balance date events (2015: nil)







Epsom Girls Grammar School Old Girls Association (Inc)

Annexure B

Archives report EGGS OGA AGM June 13th 2016

The archives has now been in the downstairs area in room AC2 for over a year now although the archives space is still under development.

The two benefits of the new area are that the staff and students call in more often and the bulk of the archival material remains in the storage room upstairs where it is safe and shelved.

The situation is still very unsatisfactory in terms of organising the requirements of the normal running of the archives because of the physical distance between the office and the stored material.

The original plan was to find a space to replace the upstairs area with something as suitable but I do not think that this has been the result of this relocation yet.

I am still hopeful that a more final arrangement will be found.

There has been an increasing amount of research queries by email in the last year as I have been reporting for several years now.

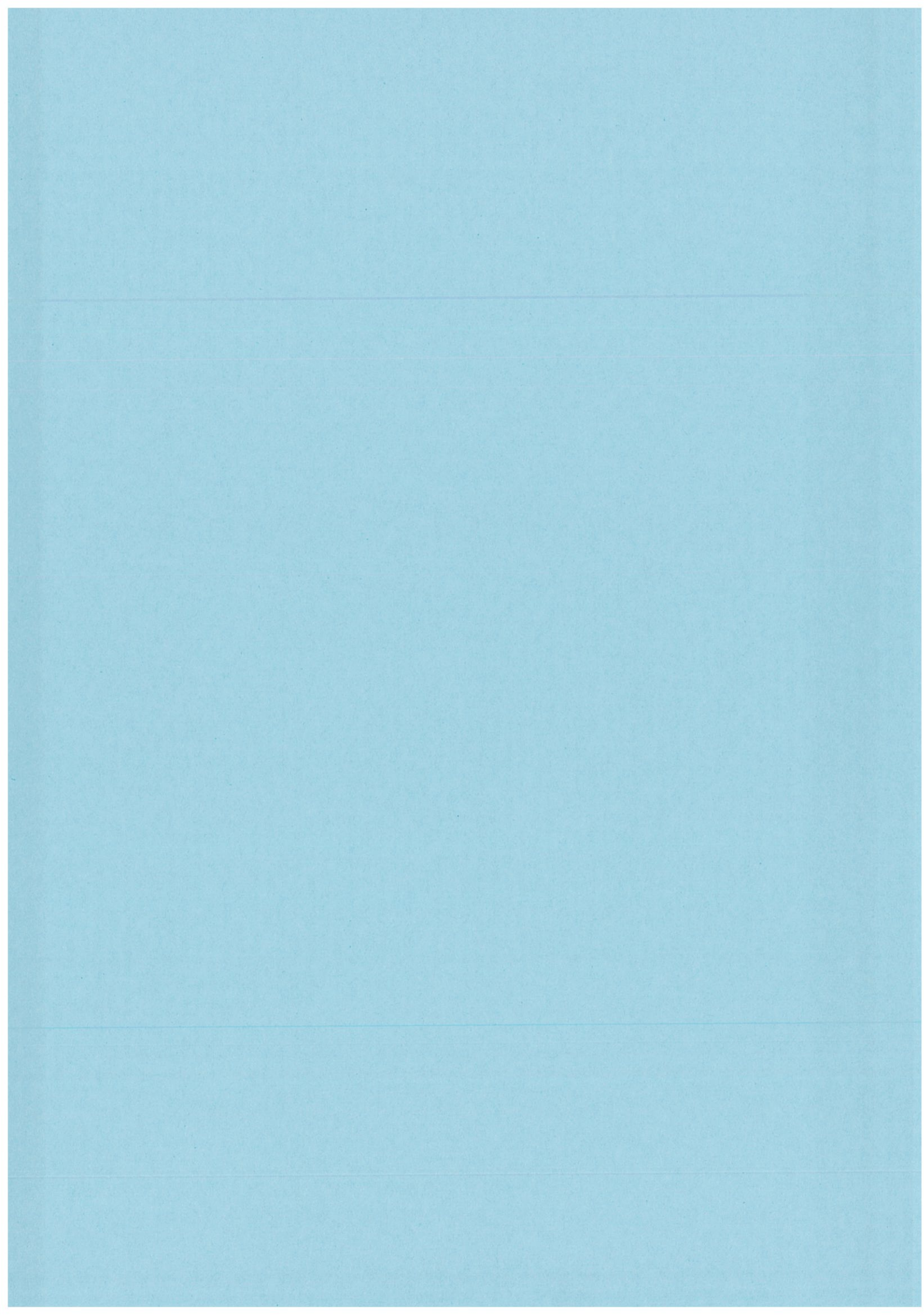
This is a very efficient way to assist people needing information and is also increasing the amount of material, particularly photographs that are sent to the archives.

There is an on-going process of donations of material to the archives throughout the year. This is not a large quantity but it continues to bring in a wide range of interesting and valuable material and I am very grateful to all the old girls who take the time to send various things.

Visitors come regularly either bringing material or doing research, mainly family history. This is an interesting aspect of archives use but there are many of the early years which have little photographic record.

The main focus of my work this year is getting ready for the centenary in 2017. This includes assisting with material for the book, preparing a display for the sports centre that will cover a hundred years of girls sport and physical education, providing images for the publicity material for the centenary, the '100 Wonderful Women, project, and the production of several replica uniforms.

Christine Black



Annexure C

Principal's Report to the Epsom Girls Grammar School Old Girls Assn Inc.

Annual General Meeting – 13 June 2016

It is a real pleasure to report on the previous year to this Old Girls Association AGM. The retirement, at the end of last year, of Madeline Gunn as Principal marked the end of an era. Madeline's contribution to the School was enormous and many of you may have been at her Farewell Cocktail Party and heard the five speakers all cover different aspects of Madeline's involvement and leadership in education. She came to EGGS in an acting position for eight months and the School has been so fortunate to have had her leadership for not eight months – but eight years. Tonight Madeline is here for a very special reason and we will hear further detail about her influence as a leader here at EGGS a little later.

The Graduation Dinner last December was a very successful occasion and the inclusion of recent alumnae Emma Campbell and Shalomy Sathiyaraj added an extra very positive dimension. The OGA's commitment to this event is appreciated by all.

2015 saw record NCEA results of 93% at Level 1; 95.7% at Level 2 and 90.2% at Level 3. Students gained a total of 84 Scholarships across 22 different subject areas (80 Scholarships and 4 at Outstanding level). High endorsement rates also mean that a large number of students have been able to meet the full range of university rank score requirements. In international tertiary news, two students are on sporting scholarships at American universities; two that we know of on scholarships at The University of Sydney and The University of Melbourne and a student will be starting on an international scholarship at Princeton in September.

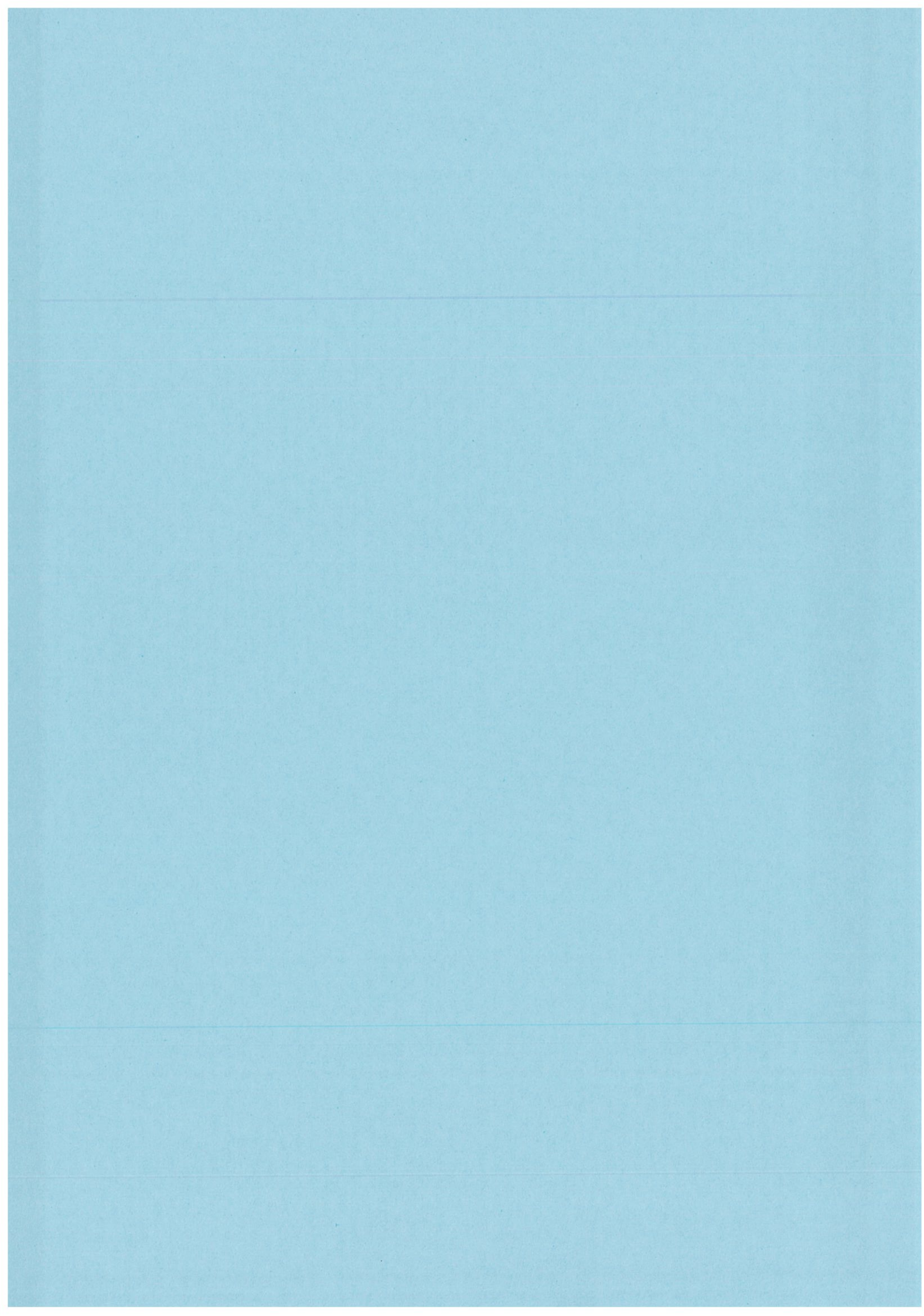
Restorative practice is a key implementation project in the School with a significant proportion of the staff now having completed either two or four days of training since this initiative began late in 2014. It is something from which we are seeing daily benefits and is a natural progression as part of the EGGS culture of constructive relationships policy.

The major building project over the last years of course has been Stages 1 and 2 of the Joyce Fisher Sports Centre which was officially opened in April of this year. With Madeline here tonight I want to acknowledge her leadership of this project with Peter Thompson, Chair of the Capital Campaign Committee; and also Mark's unstinting role in fundraising for the project. The Old Girls Association has also been closely involved in this project, as we have heard. The donor boards are about to be updated to show the most recent EGG plaque donors and I know that there is a strong drive to have all EGG plaques purchased by the time we celebrate the centenary next year.

This brings us to the EGGS Centenary. Planning for this event gained momentum during 2015 and we are now at the point of going live on iTicket. The centenary committee provides a wonderful opportunity for collaboration between school and alumnae to create five days (5-9 April 2017) of celebration of this fine school, catering to a wide range of interests and ages. We are learning as we go and I would like to formally thank all members who are Old Girls and especially Julie for her leadership of this committee at this point in the process – we are almost out of the big decisions time and into the 'let's now get the detail organised' phase and it is all beginning to seem very real. Alumna Nicola Rennie and a new staff member, Najira Khanam, are working closely together with Tric and myself, the centenary prefects Natassia Pearce-Bernie and Casey Rei as well as Annabelle Rennie-Younger, our centenary student representative on the committee.

The Founders Award assembly will be held tomorrow morning and I would like to thank Sally, Tric, Casey, Nastassia and Annabelle in anticipation of what is a wonderful annual opportunity to recognise alumnae who have made such significant contributions in their fields.

Per Augusta Ad Augusta – Lorraine Pound





Epsom Girls Grammar School Old Girls Association (Inc)

Annexure D

EGGS OGA ANNUAL GENERAL MEETING 2016 CO-PRESIDENTS' REPORT

I have shared the busy role of Co-President with Kathryn Seagrave over the past year and it has been a pleasure to work with her. Unfortunately she can't be with us tonight but she sends her greetings and I am pleased to present our Co-Presidents' Report for 2015/2016.

There have been many activities and initiatives that have taken place over this past year, as the Association goes from strength to strength. The OGA was set up in 1921, making this its 95th year of existence – a very full year so far.

COMMUNICATION AND MEMBERSHIP

Over the past 12 months we gained almost 80 new members. We have a continual programme of researching and updating email addresses and run a "friend-raising" approach as we aim to increase membership, generate new connections and networks and spread the word, including via several Facebook pages.

The newsletter, which comes out three times a year and goes to more than 6,000 old girls, is an excellent communication tool, delivering news about current happenings within the school and OGA as well as information about what various old girls have been up to and events in the pipeline. A lot of work goes into producing the newsletter and we're grateful to all those who play a part in its production. Past newsletters can be read on the OGA tab of the School website.

SPORTS CENTRE

The OGA has supported the building of the Joyce Fisher Sports Centre over a number of years, through the sale of EGG plaques and being involved at various levels. The official opening in April marked the culmination of a lot of hard work by a number of dedicated people, especially Mark Rakich from the Foundation. What a wonderful facility for the students of today and the future.

EGGS ALUMNAE ENDOWMENT TRUST

In February, new Trust Deeds were signed for the EGGS Alumnae Endowment Trust and the Kathleen Mandeno Sub-Trust, set up to administer the Kathleen Mandeno Scholarship that is awarded to an EGGS student each year to study science. The Scholarship equates to approximately \$3,000 p.a. towards fees for three years.

Jill Mandeno, one of our Founders Awards recipients, is now in the process of overseeing funding to the Trust to ensure that Scholarships can continue to be awarded into the future. Old girls wishing to make bequests now have the option to benefit this Trust if they wish.

More information about the Trust and the Scholarships is available from Julie Goodyer.

CONSTITUTION

The Incorporated Societies Act 1908 is under review and Julie has attended some seminars around this. Our EGGS OGA Constitution, which was updated in 2010, appears in relatively good shape under the provisions of the proposed new act. There will, however, need to be a couple of changes made at a future AGM to ensure our Constitution complies. There will be a lengthy transitional period to implement the new provisions and the Committee has decided it would be timely to review the Constitution more fully, with specific attention to Officers' roles and quorum for meetings. We will therefore set up a review sub-committee to discuss relevant changes and will report on recommendations to the 2017 AGM.

JACQUI BYRNE

In November last year we lost a valuable member of our team with the death of Jacqui Byrne, who fought her illness with such courage. Her contribution will always be remembered with fondness and we miss her friendly can-do attitude very much. A vivacious lady gone too soon.

PRINCIPAL

Past Principal Madeline Gunn left at the end of last year and Lorraine Pound has taken over the role seamlessly in her capable, on-the-ball and approachable way, and the School is in excellent hands. We have enjoyed an open and productive relationship with both women and the bond between school and OGA is strong.

REUNIONS

A number of successful reunions took place throughout the year, including my own 40-years-on reunion for my third form year group of 1975. It was a roaring success and people came from all over the country. A number of girls have kept in touch over the years, but others came with a little apprehension as they hadn't seen anyone since leaving school. Needless to say, the reconnections were strong, friendly and fun. Reunions are always great occasions and a chance for people to have a look around the school and reminisce in addition to lots of chatting to catch up on all the years in between.

The Annual Morning Tea also provides an opportunity for connection and nostalgia and this year's event, held at the Hostel, was even more popular than ever.

CENTENARY

The School's significant Centenary celebrations are looming, set for 5th to 9th April next year. Plans have been under way for several years to ensure this important occasion is one to remember. There is a great range of events including a Cocktail Party, a Gala Dinner at the Langham and a special EGGSFest day at the school for old girls and current students and families to come together and mark 100 years. A book on the history of the school is in production and this will be launched at the opening.

Registrations will be opening very soon, through iTicket. Tickets to the Gala Dinner are limited so be sure to register early. You'll be able to find full information on the School website shortly and the OGA will be in touch with more details.

SCRIPTOR SERIES

Last year we launched the Scriptor Series, a fundraising initiative with writers coming to present their new books. They are intimate and entertaining nights that are informative and fun. Funds raised go towards scholarships for EGGs girls.

We kick off the 2016 series on Wednesday 22nd June with Art Green and Niva Retimanu talking about their new books. This event will be held at St Marks Church in Remuera and is sure to be a memorable and special evening. Tickets are available through Eventfinda, at Paper Plus Remuera, and also available for sale tonight. It's sure to be an evening of humour and learning. This is a community event and all are welcome.

FOUNDERS

Tomorrow morning is the 2016 Founders Assembly when we will honour this year's recipients:

*Judge Heather Simpson CNZM – Law
Anne Norman CNZM – Business
Dr Michele Cox – Sports*

Each is a worthy recipient, displaying all the qualities of an EGGs Founder. We are looking forward to a special occasion tomorrow. Thanks to Tric Milner for assisting with the organisation.

SUMMARY

There are many tasks that get undertaken by members of our Committee to keep things ticking and we'd like to thank everyone for their input and efforts. Thanks to Julie who has undertaken the joint role of Secretary/Treasurer and puts in a huge amount of work.

Kathryn's life has recently taken a new direction and she and her husband are moving out of Auckland which means she is stepping down from the role of Co-President. We made a good team and it is sad to bid her farewell but we all wish her well in her exciting new adventure. Even though there will be physical distance between us, the strong bonds generated by the OGA spirit will guarantee plenty of future liaisons.

Thanks to all members for your support and encouragement, here's looking forward to the momentous year ahead.

Per Augusta Ad Augusta - Sally Blyth & Kathryn Seagrave - Co-Presidents 2015/16



Epsom Girls Grammar School
Old Girls Association (Inc)

Annexure E

Draft Budget for 2016/2017 Financial Year

Epsom Girls Grammar School Old Girls Association Inc

Budget For the Year Ended 31 March 2017

Income	YE 31/3/17	YE 31/3/16	
Graduation Dinner	9500	7500	
Donations	1400	1200	
Silver Road Club Donor Automatic Payments	1200	900	
Functions (4 x Scripster Series)	3000	5000	
Memorabilia Sales	2300	2800	
Interest Received	2200	2300	
Graduation Ring Sales	130	200	
	19730	19900	
Expenses			
School Prizes	3000	3000	
School OGA Service Awards (4)	1360	1080	
Hostel Scholarship (1)	0	2500	
Graduation Scholarships x 3 (5)	1800	1800	
Newsletters x 3	400	2500	
Secretarial	450	400	
Seed Funding Centenary (2)	0	4500	
Review of Accounts/Audit	1900	1200	
Gifts	200	100	
Achives donation (3)	3000	3000	
Gold EGG plaque for 95th Ann	2500		
Other expenses	250	200	
	14860	20280	
Net Cash Flow	4870	-380	

Notes

1. Compass has agreed to sponsor Hostel Scholarship for 7 years so Fund can be invested in a long term investment and OGA does not need to pay out on Scholarship.
2. Term Deposit of Profit from 90th Jubilee of \$15,293.05 was used to pay \$10,000 seed funding at \$2000 pa for 5 years in Feb 2016.
3. Paid in 2 instalments at beginning and end of year - Committee to review whether this need increasing.
4. Varies depending on the number of Year 9 and 10 Tutor Groups in each year.
5. For the last 2 years 3 Schols awarded but only 2 taken up as gap years taken.