



# Epsom Girls Grammar School Learning Centre

## Epsom Girls Grammar School Vision and Values

*Vision: Enabling students to be confident, active, resilient learners*

Epsom Girls Grammar School is a leading New Zealand school founded on traditions of service and commitment to girls' education and focused on developing young women to become confident and resilient learners, actively contributing to their communities.

*Values: Courage, compassion, curiosity, community*

**Position:** Part time, Fixed term Specialist Teacher Aide/ Kaiawhina 2020- hours TBC

**Responsible to:** LAD – Learning Centre

**Direct involvement with:** Learning Centre students and staff

**Primary responsibility:** To contribute to the development of a learning environment in which the aims of the Learning at EGGS Statement may be achieved within the specific context of the Learning Centre

## KEY ROLE & RESPONSIBILITIES

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### Role

- To assist in the provision of a positive, safe and stimulating learning environment for identified students with diverse learning, self-care & behavioural needs.
- Follow classroom programmes prepared and implemented by the technology department.
- Support individual students or groups of students as directed by the class teacher.
- Contributing to Individual Education Programme process (IEP) - as directed by LAD – Learning Centre and SENCO.
- Support student inclusion within the learning context.
- Contribute information to support student outcomes.
- Support the classroom teacher to build students' skills.
- Promote independence in the students supported.

### Responsibilities:

- Communicate with the classroom teacher, LAD Learning Centre about student's progress including bi-weekly reports on students that are supported in the classroom.
- Contribute to the monitoring of identified students' daily progress within their learning environment.
- Support the use of agreed learning and/or behaviour management strategies to support student outcomes
- Participate in the school wide appraisal process.



# Epsom Girls Grammar School

## Learning Centre

- Attend Learning Centre meetings and professional development where appropriate
- Use restorative approaches.

### PERSON SPECIFICATION

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- Specific knowledge and experience working in Food technology and Textiles department advantageous.
- Ability to practice collaboratively as a team member and support classroom teachers effectively.
- Effective organisational skills.
- Excellent communication skills.
- Ability to maintain confidentiality.
- Ability to demonstrate flexibility within role.
- Enthusiasm for developing own professional development in special needs education.
- Being computer literate.
- Effective problem solving skills.