Epsom Girls Grammar School
Technology

Epsom Girls Grammar School Vision and Values

Vision: Enabling students to be confident, active, resilient learners

Epsom Girls Grammar School is a leading New Zealand school founded on traditions of service and commitment to girls' education and focused on developing young women to become confident and resilient learners, actively contributing to their communities.

Values: Courage, compassion, curiosity, community

Person Specification: Graphics and Design Technology Support

Responsible to: LAD Technology

Direct involvement with: Technology Staff

Hours: 2 hours p/w – flexibility around when the hours are worked.

Primary responsibility: To contribute to the development of a learning environment in which the aims of the Learning at EGGS Statement may be achieved within the specific context of the Technology Learning Area.

Key Tasks include:
- Preparation of materials for student and teacher use
- Scanning assessment work
- Checking supply levels and ordering materials for student use
- Preparing display materials
- Organising classroom equipment
- Maintaining 3D Printers

Key Attributes:
- Competency in use of photocopier, scanner and graphics software
- Competency in use of spreadsheets
- Have the ability to work independently and show initiative
- Able to communicate effectively with others

The successful applicant should be:
- Motivated and demonstrate a willingness to support the Technology Department in the smooth running of its programmes
- Able to use the workroom tools safely, efficiently and accurately for student and teacher use
- Able to carry out minor 3D printer maintenance
- Able to work with staff to construct and order classroom resources