



# Epsom Girls Grammar School

## Social Sciences

### Epsom Girls Grammar School Vision and Values

*Vision: Enabling students to be confident, active, resilient learners*

Epsom Girls Grammar School is a leading New Zealand school founded on traditions of service and commitment to girls' education and focused on developing young women to become confident and resilient learners, actively contributing to their communities.

*Values: Courage, compassion, curiosity, community*

**Position:** Business Teacher. Fixed term, full time position teaching a combination of senior and junior Business Studies and Economics, and a junior Social Studies class - commencing 12 August 2019

**Responsible to:** Director of Social Science Learning Area, HODs of Business Department

**Direct involvement with:** Business Department teachers and Dean of tutor level

**Primary Responsibility:** To contribute to the development of a learning environment in which the aims of the Learning at EGGGS Statement may be achieved within the specific context of the Social Science Learning Area

#### KEY TASKS:

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- To use creative, expert teaching to promote and enhance the learning experiences of young women to facilitate their personal best achievement.
- To teach a mix of senior and junior Business Studies, senior Economics, and a Social Studies class.
- To fulfil tutor teacher requirements.
- To know their learners and be able to identify 'next steps' for students.
- Teaching according to the educational needs, abilities and achievement of the individual students and groups of students.
- Facilitate learning by developing positive student relationships, class environment, and encourage the individual student's best achievement.
- To develop learner agency and a student-centred classroom.
- Plan and deliver the curriculum in accordance with school and national requirements; competently and accurately assess student work for formative and summative purposes.
- Assessing, recording and reporting on the development, progress and attainment of students.
- Have current experience in teaching under the NZ Curriculum and familiarity with NCEA Business standards.
- Attend department and staff meetings and contribute to discussions and planning.
- Actively participate in the school/department's professional development programme; be a reflective classroom practitioner.
- Contribute to shared teaching and learning resources within the Department; help prepare assessments and resources for relevant classes; take the lead in developing new programmes if required.

- Fulfil requirements in terms of reporting to parents on student achievement.
- Communicating, consulting and co-operating with other members of the school staff, including those having posts of special responsibility and parents/guardians to ensure the best interest of students.

#### **KEY SKILLS:**

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- A sound, academic subject knowledge base and a commitment to developing this further.
- Confidence in the use of ICT to enhance a blended learning environment.
- Effective classroom application of current educational thinking and developments within the curriculum area.
- Have excellent communication skills, both with colleagues and students.
- Have strong organisational skills.
- Ability to create effective learning opportunities through careful planning and the creation of appropriate teaching resources.
- Ability to engage students in learning and foster positive learning relationships.

#### **The Successful Applicant Should:**

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- Be passionate and dynamic in their delivery of programmes in the classroom.
- Be flexible and willing to teach at all levels.
- Be energetic and enthusiastic.
- Value student-centered learning.
- Show initiative.
- Reflect on the effectiveness of their practice in an ongoing way and engage effectively in professional development.
- Be willing to try varied, new and innovative approaches to deliver the Business programmes.
- Value and engage in a reflective approach to teaching and best practice in the classroom.
- Be a contributing team member to the Business Department; be responsive to direction.
- Be committed to a restorative approach in dealing with students and colleagues.
- Show an interest in the wider life of the school.
- Be a team player and willing to listen and take advice from colleagues.
- Maintain professional, respectful and collaborative relationships with colleagues
- Maintain ethical and professional relationships with students that respect professional boundaries.
- Seek and respond to feedback from students and colleagues and engage in collaborative problem solving and learning-focused collegial discussions.