# **Epsom House**

# **Boarding facility of**

# **Epsom Girls Grammar School**

# Information Brochure

## STATEMENT OF PURPOSE

In partnership with its community,
Epsom Girls Grammar School seeks to provide
a wide range of learning opportunities and a
quality environment to meet the individual
learning needs and aspirations of our students.

21 Owens Road, Epsom, Auckland, New Zealand



#### **CONTACT DETAILS**

## Epsom House 21 Owens Road, Epsom, Auckland, New Zealand Telephone (64-9) 623-5127, 638-8951

Email: EHOffice@eggs.school.nz

**Principal** 

Mrs Brenda McNaughton Epsom Girls Grammar School

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**Associate Principal** 

Mrs Joanna Bartch

**Epsom Girls Grammar School** 

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### **Director of Boarding**

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**Epsom House Boarding Administrator** 

Ms Celeste Cotter

**Epsom Girls Grammar School** 

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# **Epsom Girls Grammar School**

### **GOALS**

Epsom Girls Grammar School will provide learning and co-curricular programmes to foster:

- ≺ A commitment to learning: the pursuit of personal excellence and achievement; the
  development of skills for on-going and life-long learning; engagement in a wide range of
  learning opportunities.
- ≺ A positive learning environment: the celebration of the achievements and contributions of others; the growth of confidence, assertiveness and courage; restorative justice; fairness and equity; optimism and enthusiasm; openness and honesty; enjoyment and laughter.
- ≺ A sense of community: the understanding that membership confers responsibilities as well as rights; loyalty; consideration and respect for others and the environment; a spirit of goodwill, co -operation and teamwork; compassion for those in need.
- ≺ A celebration of diversity: understanding of Te Ao Maori and support for the unique importance of te Reo me nga tikanga; affirmation of the richness of cultural diversity and difference; support for individuality.



# **Introducing Epsom Girls Grammar School**

Epsom Girls Grammar School celebrated its 75<sup>th</sup> Jubilee in 1992 and in 2017 we celebrated our centenary. We are proud of our history and traditions. Opened in 1917, with just 174 students, Epsom Girls Grammar School is now among the largest secondary schools for girls in New Zealand. Despite its size, the school continues to recognise and cater for the needs of individual students, in the belief that every student has strengths and abilities to be identified and developed.

Epsom Girls Grammar School is one of the few remaining state secondary schools able to offer boarding. The school has a purpose-built boarding hostel (Epsom House) which provides full accommodation for 143 students from rural areas of New Zealand and from overseas.

While still retaining the best of the school's traditions and values, we now incorporate into the curriculum a wide range of school subjects and are committed to methods of teaching which enrich the education of today's young women.

Most students from Epsom Girls Grammar School continue their education at university or at other tertiary institutions. We aim not only to equip them for these learning environments, but also to engender a desire for further learning, which will be lifelong.

The school emphasises the responsibilities of women in today's society, offering leadership opportunities, providing good role models and encouraging girls to make confident decisions about their futures.

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# Subjects Available in Learning Areas

LEARNING AREAS	YEAR 9 Indívídual Subjects	YEAR 10 Individual Subjects	YEAR 11 Individual Subjects
ARTS	Core Drama	Drama Drama (half year)	Drama
	Core Music Music (half year)	Music Music (half year)	Music
	Core Art Art (half year)	Art Art (half year)	Visual Art
			Photography
ENGLISH	English	English	English
	English for Speakers of Other Languages (ESOL) Literacy Media Studies (half year)	English for Speakers of Other Languages (ESOL)	English for Speakers of Other Languages (ESOL)
HEALTH AND			Writing for Publication
PHYSICAL EDUCATION			Health Sociology and Investigations
EDUCATION	Physical Education and Health	Physical Education and Health	Physical Health Programme Sports Science Exercise Science
LANGUAGES OTHER THAN	One language Chosen from: Te Reo Māori Chinese Second Language	Te Reo Māori Chinese Second Language	Te Reo Māori Chinese Second Language
ENGLISH	French Japanese Spanish	French Japanese Spanish	French Japanese Spanish
MATHEMATICS	Mathematics	Mathematics	Mathematics Mathematics with Numeracy
SCIENCES	Science	Science	Science: 2 or 4 of * Biology * Chemistry * Earth & Space Science * Physics
000141 001511050	Social Studies	Environmental Science Social Studies	* Environmental Science
SOCIAL SCIENCES	occini occinics	occidi occidico	Geography History
	Business Studies (half year)	Business Studies	Accounting
			Economics
TECHNOLOGY	<b>Technology</b> (Includes Digital, Food, Design & Textiles)	Design Technology (half year) Design & Visual Comm (full/half year) Food Technology (full/half year)	Design Technology Design & Visual Communication Food Technology
		Textiles & Design (full year)	Textiles & Design
	Digital Technology (half year)	Digital Technology (full/half year)	Digital Technology
WHARE AKORANGA - THE LEARNING CENTRE	Learning Skills Programme Philosophy (half year)	Learning Skills Programme Philosophy	Learning Skills Programme Philosophy
CAREER EDUCATION			

A subject printed in **BOLD** is compulsory.

A subject printed in *italics* has a prerequisite, and at certain levels will require a minimum standard of achievement in the previous year There is a reception class for students who have little familiarity with English.

There may be changes for 2026. Availability of subjects will depend on sufficient student numbers, facilities and staffing.



YEAR 12 Individual Subjects	YEAR 13 Individual Subjects
Drama	Drama
Music	Music
Dance	Dance
Art Design Painting Printmaking Sculpture Photography Art History	Art Design Painting Printmaking Sculpture Photography Art History Modern Art History Renaissance
English  Foundation English English for Speakers of Other Languages (ESOL)  Media Studies	English English Shakespeare Foundation English English for Speakers of Other Languages (ESOL) Literacy Media Studies
Child Care	Early Childhood Education
Health Sociology and Investigations	Health Sociology and Investigations
Physical Health Programme Sports Science	Sports Science Sports Studies
Te Reo Māori Chinese Second Language Chinese Heritage Language French Japanese Samoan Spanish Tongan	Te Reo Māori Chinese Second Language Chinese Heritage Language French Japanese Samoan Spanish Tongan
Mathematics Calculus Mathematics Combined Mathematics Statistics	Calculus Mathematics Statistics A Statistics B
Biology Chemistry Earth & Space Science Physics	Biology Chemistry Earth & Space Science Physics
Classical Studies Education for Sustainability Geography History	Classical Studies Education for Sustainability Geography History
Accounting Business Studies  Economics Legal Studies Travel & Tourism	Accounting Business Studies Business Enterprise & Legal Studies Economics Travel & Tourism
Design Technology Design & Visual Communication Food Technology Hospitality Textiles & Design	Design Technology Design & Visual Communication Food Technology Hospitality Textiles & Design
Digital Technology	Digital Technology
Learning Skills Programme Talking Ethics Senior Study	Learning Skills Programme Talking Ethics
Vocational Pathways	Vocational Pathways

### Year 9 students study:

English Science
One language (Te Reo Māori, Social Studies

Chinese Second Language, French,
Japanese, Spanish)
Art (Drama, Music, Visual Art)
Technology (Information, Food,
Mathematics
Design and Materials)

Physical Education and Health

Please note: Some students may be placed in a course of English for Speakers of Other Languages (ESOL).

In addition to the compulsory subjects Year 9 students choose two half-year courses chosen from:

Art Media Studies
Business Studies Music
Digital Technology Philosophy

### Year 10 students study:

English One half-year Arts course from:

Mathematics Art
Physical Education and Health Drama
Science Music

Social Studies One half-year Technology course from:

Design and Visual Communication

Design Technology Digital Technology Food Technology

#### In addition students choose two full year options from:

Art French

Business Studies Design & Visual Communication

Chinese Second Language Te Reo Māori
Digital Technology Japanese
Drama Music
English for Speakers of Other Philosophy
Languages Spanish
Environmental Studies Textiles and Design

Food Technology

Year 10: Students may not choose the same Arts course -

e.g. Drama (half-year) and then Option Drama.

**Literacy:** A literacy skills programme is offered to selected students. **Learning skills:** A learning skills programme is offered to selected students.

## Subjects Offered at other Year levels

Full details about subjects at other year levels will be advertised to students in August as they make their option selections for the following year. This is supported with a Course Information and Option Selection evening. All students have the opportunity to discuss / confirm their course of study with their subject teachers, tutor or dean. Appointments can be made with the Career Education Department at any time.



#### **CO-CURRICULAR ACTIVITIES**

Epsom Girls Grammar School provides a range of activities to develop individual students' interests and abilities. Students who participate in these opportunities learn leadership and cooperative, self-management and goal setting skills. They also learn to aim for personal excellence. We encourage participation and celebrate achievement in these co-curricular activities.

SPORT	CULTURAL	Theatresports	Outreach	KOTIHITANGA
Adventure Racing	GROUPS	Visual Arts Club	Student Volunteer	Kotahitanga
Athletics	Chinese	Writing	Army	committee is a rōpu
Archery	Cook Islands	Committee	Sustainability	(group) where
Badminton	Fijian		The Rock (Christian	students support
Basketball	Filipino	MUSIC	Group)	each other and
Cricket	Gaelic	Paradisum (Year	Year 13 Committee	create activities to
Curling	Indian	9-13 auditioned		celebrate kaupapa
Cycling	Japanese	Choir)	LEARNING	Māori.
Distance Running	Kapa Haka	Leogato (Year 9-	Book Club	PEER SUPPORT
Dragon Boating	Korean	13 non-	Brain Bee	The purpose of the
Fencing	Middle Eastern	auditioned Choir)		Peer Support
Football	Samoan	Luminoso Senior	Competition	Programme is to
Futsal	Sri Lankan	Choir	Career Ambassadors	provide social,
Hockey	Thai	Fiorente Junior	Chess Club Classics Club	emotional and
Lacrosse	Tongan	Choir		practical support for
Lifesaving	ARTS	Symphonia Chamber	Coding Club/	Year 9 students as
Mountain Biking	Debating	Orchestra	E-gaming Club CREST	they begin at EGGS.
Netball	Drama	String Ensemble	Crochet Club	STUDENT COUNCIL
Orienteering	Committee	Intermediate	Culinary Group	
Rock Climbing	Megaschools	Concert Band	D&D	The Student Council
Rowing	Photography	Concert Band	Feminist Group	is comprised of elected Tutor
Rugby	Sheilah Winn	Stage Band/Jazz	German Kaffee	Captains and Year
Rugby 7s	Shakespeare /	Combo	Klatsch	Level
Snow Sports	School	Rock Bands	Humanitarian Group	Representatives
Softball	Production	Chamber Music	IT Crowd	that work to
Squash	Showquest	Groups	Komiti Pasifika	fundraise for
Swimming	Slam Poetry		Languages	charities and realise
Table Tennis	Technician Team	COMMUNITY &	Synhedrion	the Prefect and
Tennis	Theatre	SUSTAINABILITY	Maintenance Club	Council's Vision for
Touch	Company	Duke of	Maths Clubs	EGGS in 2024.
Triathlon/	Theatresports	Edinburgh's	(including APSMO,	
Duathlon/	Visual Arts Club	Hillary Award	Mathex)	
Aquathon	Writing	Embrace	Monetary Policy	
Ultimate Frisbee	Committee	Epsom House	Challenge	
Underwater		Epsom Spectrum	Mooting Club	
Hockey		Heart of EGGS	NZ's Top Engineering	
Volleyball		Interact Club	Scientist Competition	
Waka Ama		International	Peer Tutoring	
Water Polo		Kotahitanga	Physics Club	
		Muslim Group	Robotics/VEX	
		Netsafe Youth	Sci Fi & Astronomy	
		Action Squad	Science Bowl	
			Spelling Bee	
			UN Youth	



#### **EPSOM HOUSE**

#### **Mission Statement**

Under the auspices of the Epsom Girls Grammar School Board of Trustees and in partnership with our community, we at Epsom House seek to provide a quality living environment which supports the learning needs of our students.

The Epsom House boarding facility is part of Epsom Girls Grammar School's long boarding tradition. It provides access to single sex education for young women from rural areas of New Zealand and overseas. Epsom House provides full accommodation for 130 boarders, seven days a week with weekend leave.

A young woman choosing to come to Epsom House will be one who wishes to develop self-responsibility and live in cooperation with others. Epsom House provides an integrated system of care working closely with students, parents and school to support young women through their academic and personal challenges.

The Principal has overall responsibility for Epsom House and is assisted by a member of the Senior Leadership Team and the Director of Boarding, who has responsibility for day to day management of the hostel and for the care and well-being of students.

The House Managers and Supervisors provide a high standard of care and supervision. The Weekend House Manager oversees the care of the girls on Friday, Saturday and Sundays. Night Supervisors are on duty throughout the night.

Also included in this booklet is a **sample** copy of the financial contract parents/guardians would be required to sign should their daughter be accepted into Epsom House. If the student is offered a place at Epsom House we will send them a further copy of this contract to sign.

#### **Fees Structure**

Application Fee	\$150.00
Epsom House (per year) 2025 subject to yearly review	\$16,583.00
Development levy	\$3000.00
School Uniform (approximately)	\$650.00
School donation	\$1,095.00
The cost of NCEA fees and Scholarship exam fees varies	



#### THE SCHOOL YEAR

- The school year commences in late January / early February and continues until mid-December.
- Years 12 and 13 students sit national examinations in November.
- School holidays are two weeks in April, July, September and October plus one week for National Secondary Schools Sports Tournament week in August.
- Normal school hours are 8.35am to 3.15pm Monday to Friday.

Epsom Girls Grammar School has four terms during the year, each of about the same length.

#### **TERM DATES**

TERM	2025
1 2	Thursday 30 January – Friday 11 April Monday 28 April – Friday 27 June
3	Monday 14 July – Friday 19 September
4	Monday 6 October – Tuesday 9 December

#### **UNIFORM**

Epsom Girls Grammar School has a uniform clothing code:

• All students at Epsom Girls Grammar School must wear the regulation school uniform.

Correct uniform is required to be worn when:

- Students are at school or when travelling to and from school.
- While attending school functions away from the school, e.g. sports tours, cultural and educational excursions.

The uniform is only available at the school uniform shop which is situated on campus. Approximate cost is \$650.00 for summer and winter uniforms for Years 9-12 and \$350.00 for Year 13.



## **ACCEPTANCE OF OFFER OF ADMISSION OF PUPIL TO EPSOM HOUSE**

Contract between: The Epsom Girls Grammar School Board ("the Board")

	and	and Parent/Guardian.	
	I/We	and	parents/guardians of
		("the Boarde	er"):
1.		r to admit the Boarder for the 2025 school yearable in advance and on the terms set out below	r as a boarder at Epsom House at fees determined by the Board /.
2.	Have read the Guidelines.	Epsom House Handbook and acknowledge the	e Aims and Objectives as stated in the Epsom House Operating
			y effort to ensure the Boarder abides by the school rules and the
Epsc 4.	Undertake to ac		en by or on behalf of the Board and, immediately upon receipt of upon the forfeiture of her place at Epsom House, to remove the
5.		by the Fees to the Board by due date and acknowle of instalments.	owledge that the fees are payable in instalments on the dates set
6.	Undertake to pa	ay the annual Development Levy to the Board b	y 20 November, 2024.
7.		e Fees, or any instalment of the Fees, are no o the undersigned, forfeiting the Boarder's place	t received by the due date, the School Board will give 14 days' e in Epsom House.
8.	One invoice per	family will be issued and each parent/guardian	is jointly and severally liable for all fees.
9.	Acknowledge liability, from the date of signature below, for the Fees for the remainder of the academic year when they fall due. For the avoidance of doubt, the Fees for the full year are payable despite the non-commencement, non-attendance, withdrawal, or expulsion from Epsom House of the Boarder. If the Boarder does not commence boarding or no longer attends Epsom House for whatever reason, the Fees for the full school year (or any balance thereof) are payable by the 20 <sup>th</sup> of the month following the Boarder's non-commencement or non-attendance at Epsom House.		
10.	In the event that we fail to pay the Fees or any portion of the Fees we acknowledge that the Board may take all reasonable steps to recover the unpaid fees ("the Debt") and we agree to pay interest at 5.9% pa together with all costs associated with the Debt collection (including but not limited to full solicitor/client costs, filing fees etc).		
11.	Any change in a	ddress is to be notified to the school in accorda	nce with the Enrolment Policy.
12.		e Enrolment form, any false or incorrect infor he application and may result in the withdrawa	mation submitted in support of the application to Epsom House I of this offer of admission.
	Signature (Parer	nt/Guardian)	Date:
	Name:		
		nt/Guardian)	
			•
	CONFIRMATION	OF CONTACT DETAILS:	
	Name:		
	Address:		
	Boarder's Full N	ame:	
Accept	tance for and on l	behalf of the Board	

\_\_\_\_\_ Date

Principal:



#### **Boarding Allowances**

You are probably aware that the following forms of Government assistance are available. Unfortunately your daughter's eligibility for any of these allowances cannot guarantee a hostel place, but you should know the financial assistance that can be applied for.

New applications will be assessed under the criteria for the Government Boarding Allowance Scheme, which is available to students of all ethnicities. For further information see the Ministry of Education web site http://www.education.govt.nz/school/student-support/boarding-allowances/

#### Boarding bursaries now offered as boarding allowances

The boarding bursary contributes to boarding fees to enable students to access appropriate schooling so they can achieve.

From 2014 boarding bursaries have been amalgamated with other boarding assistance that the Ministry of Education offers to students. The amalgamated boarding schemes are known as boarding allowances.

#### Eligibility

Students are eligible to apply for a Boarding Allowance if they can demonstrate they are facing barrier(s) to achieving educational success and that boarding away from home will remove those barriers.

#### **Funding available**

The boarding allowance awarded to a student may not cover all of their boarding fees. In these cases, the difference will need to be met by the student's family/whanau.

When a student is approved to receive a Boarding Allowance, funding will continue for the duration of their schooling or until their barriers to appropriate education no longer exist.

#### Additional funding

An additional \$920 will be provided to schools to support pastoral care to help the students overcome their barriers. Additional funding will be paid to the school at the start of the school year to support the transition of the student.

#### **Payments**

Boarding fees covered by a boarding allowance will be paid directly to schools around the middle of each school term.

#### **Conditions**

To remain eligible to receive the allowance, the student must remain enrolled in a school, and attend.

#### Responsibilities

Recipients must notify the Ministry of any change that may affect the student's eligibility to receive the boarding allowance.

All applications for boarding bursaries whether from new applicants or current awardees applying under the transition arrangements, should be sent to:

The Ministry of Education PO Box 1666 WELLINGTON Telephone (04) 439 5425 or (04) 463 8417



## **Important Dates for 2025**

Applications for places in Year 9, close: 9 May @ 4.00pm
Applications for places in Years 10-13, close: 8 August @ 4.00pm

Interviews for applicants are held at the school at the following times:

Applicants for Year 9 places: April/May
Applicants for Years 10-13 places: September

#### **Applications:**

Application forms and information are available by contacting ccotter@eggs.school.nz.

Applications must include:

- \$150.00 application fee
- \* Copy of most recent school report
- \* Copy of full birth certificate
- \* Copy of NZ passport/other passport showing permanent residency or citizenship document for students born out of New Zealand.
- \* Evidence of recent participation in co-curricular activities.
- One small recent photograph passport size. (Please insert one in space on front page of application).

\*NB: Copies of these documents must be verified against originals by your current Principal, Classroom Teacher or Justice of the Peace.

It is **ESSENTIAL** that **COPIES** not **ORIGINALS** are attached to safeguard against possible loss of valuable documents. (These will not be returned). When the application form has been completed please either deliver to school office or post to:

#### **Ms Celeste Cotter**

Epsom House Boarding Administrator Epsom Girls Grammar School Silver Road Epsom AUCKLAND

NOTE: There are a limited number of places available in Years 10-13.