



# Epsom Girls Grammar School

Te Kura Tuarua o Ngā Taitamāhine o Maungawhau

## Epsom Girls Grammar School Vision and Values

***Vision: Enabling students to be confident, active, resilient learners***

*Epsom Girls Grammar School Te Kura Tuarua o Ngā Taitamāhine o Maungawhau is committed to the principles of Te Tiriti o Waitangi and the New Zealand Curriculum. Learning is founded on traditions of whānaungatanga, service and commitment to high quality education. Ākonga are empowered to be open to change, culturally responsive and reflective.*

***Values: Compassion, courage, curiosity, community***

<b>Position:</b>	Deputy Principal (8MU, 1SMA)
<b>Responsible to:</b>	Principal and the School Board
<b>Direct involvement with:</b>	The other members of the Senior Leadership Team, in sharing the responsibility for the leadership and management of the school. Teaching and non-teaching staff. Parents/caregivers and whanau, and members of the wider school community
<b>Primary responsibility:</b>	To support the school's priority for excellent outcomes for students as a passionate teaching practitioner, effective leader and administrator, and a positive contributor to the Senior Leadership Team.

### Key Tasks:

- Teamwork within the Senior Leadership Team
- Leadership of:
  - Year level
  - Learning Areas
  - Staff and staff committees
  - Designated portfolio responsibilities (designated by the Principal)
- Classroom teaching - 1 class
- Representation on Board committee(s)
- Liaison with community group(s)
- Representing the school to the wider community and associated organisations

**Key Skills:**

- Demonstrate an understanding of, and commitment to Te Tiriti o Waitangi and Mana Ōrite mō te Mātauranga Māori
- Show expertise in the development and maintenance of environments which enhance learning and promote constructive relationships through the use of restorative practice
- Committed to positive student learning outcomes
- Relates well to young people and has a genuine interest in their education and welfare
- A highly effective, enthusiastic and inspirational teacher (NZ registered) with a proven record of excellence as an educational practitioner
- An experienced leader with high quality administrative and organisational capability, digital competence and strong interpersonal skills
- Has proven leadership strength and experience
- Experience and strength in leading meetings and staff professional development
- Has strength in strategic leadership and proven ability to lead change for improvement
- Enjoys being a positive member of a strong team
- Be proactive, flexible, reliable and lead by example
- Can work independently but also works collaboratively and supports colleagues on agreed decisions
- Builds trust and operates with respect and integrity, maintaining a high degree of confidentiality
- Has high expectations of self, students and others
- Future-focused and innovative
- Consultative but also a confident decision-maker
- Prepared to listen and to consider the ideas of others
- Prepared to question and be challenged
- Be able to anticipate problems and use appropriate strategies to deal with them
- Have skills in relating effectively to parents/caregivers and whānau