



Epsom Girls Grammar School Learning Centre

Epsom Girls Grammar School Vision and Values

Vision: Enabling students to be confident, active, resilient learners

Epsom Girls Grammar School is a leading New Zealand school founded on traditions of service and commitment to girls' education and focused on developing young women to become confident and resilient learners, actively contributing to their communities.

Values: Courage, compassion, curiosity, community

Position: Teacher Aide/ Kaiawhina

Responsible to: LAD – Learning Centre

Direct involvement with: Learning Centre students and staff

Primary responsibility: To contribute to the development of a learning environment in which the aims of the Learning at EGGGS Statement may be achieved within the specific context of the Learning Centre

Key Tasks

- Assist in the provision of a positive, safe and stimulating learning environment for identified students with diverse learning, self-care & behavioural needs.
- Follow classroom programmes prepared by the class teacher and/or Learning Centre.
- Communicate with the classroom teacher, LAD Learning Centre about student's progress including bi-weekly reports on students that are supported in the classroom.
 - Contribute to the monitoring of identified students' daily progress within their learning environment.
 - Support the use of agreed learning and/or behaviour management strategies to support student outcomes such as the Individual Education Programme process (IEP)
 - Participate in the school wide appraisal process.
 - Attend Learning Centre meetings and professional development where appropriate

Skills

Special needs knowledge and experience advantageous.

- Ability to practice collaboratively as a team member and support classroom teachers effectively.
- Effective organisational skills.
- Excellent communication skills.
- Ability to maintain confidentiality.
- Ability to demonstrate flexibility within role.
- Enthusiasm for developing own professional development in special needs education.
- Being computer literate.
- Effective problem solving skills.
- Use restorative approaches