



**ACCEPTANCE OF OFFER OF ADMISSION OF PUPIL TO EPSOM HOUSE**

**Contract between : *The Epsom Girls Grammar School Board of Trustees ("the Board")***

**and \_\_\_\_\_ *the undersigned.***

*(Name - Parent/Guardian)*

1. Accept your offer of admission of ("the boarder") for the 2011 school year as a boarder at Epsom House at fees determined by the Board ("the fees") payable in advance as set out below.
2. Have read the Epsom House Handbook and acknowledge the Aims and Objectives of the Board as stated in the Epsom House Operating Guidelines.
3. Have read the Epsom House handbook and undertake to make every effort to ensure that the boarder abides by the school rules and the Epsom House rules as amended from time to time.
4. Undertake to pay the fees to the Board at the Board's office by due date, and acknowledge that the fees are payable in eight equal monthly instalments in the months January through August (inclusive) by the 20<sup>th</sup> of the month following invoice.
5. Agree that, if the fees or any instalment of the fees are not received by the Board by the due date in each case, the Board may, with 14 days written notice to the undersigned, forfeit the boarder's place in Epsom House.
6. Undertake to pay the annual Development Levy for those students who enrolled during or after February 2007, to the Board at the Board's office by the due date.
7. Acknowledge liability, from the date of signature below, for the fees for the full school year when they fall due. For the avoidance of doubt, these fees are payable despite the non-commencement, non-attendance, withdrawal or expulsion from Epsom House of the boarder. In the event that the boarder ceases to commence boarding or no longer attends Epsom House for whatever reason, the fees payable for the full school year (or any balance thereof) are payable by the 20<sup>th</sup> of the month following the boarder's non-commencement or non-attendance at Epsom House.
8. Undertake to accept and abide by all disciplinary decisions taken by or on behalf of the Board and, immediately on receipt of advice of the suspension or expulsion of the boarder from, or upon the forfeiture of her place at Epsom House, to remove the boarder and all her effects from Epsom House.
9. All electrical appliances that students bring into Epsom House must be safety checked and date tagged.

Signature (Parent/Guardian) \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature (Parent/Guardian) \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

**ACCOUNT DETAILS:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Boarder's Name: \_\_\_\_\_

**Acceptance for and on behalf of the Board of Trustees**

Principal: \_\_\_\_\_

Date: \_\_\_\_\_